

SAINT PHILIP NERI SCHOOL
C.A.R.E.S. REGISTRATION

1ST CHILD'S NAME _____

BIRTHDAY _____

GRADE _____ ROOM _____

2ND CHILD'S NAME _____

BIRTHDAY _____

GRADE _____ ROOM _____

ADDRESS _____

PHONE _____

EMERGENCY PHONE _____

ALLERGIES _____

NAME OF PERSON PICKING CHILD/CHILDREN UP AND RELATIONSHIP

PERMISSION TO DO HOMEWORK _____ YES _____ NO

FOODS NOT PERMITTED _____

PLEASE CHECK SESSIONS: AM: _____ P.M.: _____

BOTH: _____

PARENTS'S SIGNATURE _____

NAME PRINTED _____

**ST. PHILIP NERI
SCHOOL**

C.A.R.E.S.
Children Are Receiving Extended Services

Revised 6/09

FEEES

There is a **\$25.00 registration fee per family** in order to participate in the program for A.M. & P.M. You may then use the program to its fullest or with flexible hours each week.

Morning Charges: A **\$5.00 fee** for the first child, per day and **\$3.50** for each additional child per day.

P.M. Charges: The charge will be **\$5.00 per hour** for the first child and **\$3.50 per hour** for each additional child in the family.

The late fee after 6:00 P.M. will be **\$10.00** for each **10 minutes** for each child.

Parents are encouraged to be prompt with signing out their child. The teachers also have obligations.

COMMUNICATIONS

C.A.R.E.S. bills will be sent home on a weekly basis. Each Monday or Tuesday the parent will receive a bill noting the hours their child was in attendance from the previous week. The bill must be paid by the following Friday, unless you make other arrangements to pay monthly. Contact Sr. Judy to make this arrangement. **If it is possible please pay by check.** NO REPORT CARDS WILL BE ISSUED IF BILLS ARE NOT PAID.

TIME

Before School: From 6:45 – 7:45. Two teachers, in Room 8. Teachers will accompany students to designated areas at 7:45.

After School: From 3:00 – 6:00 P.M. C.A.R.E.S. will operate with two teachers in Room 14. A snack will be provided later in the afternoon.

The program **will not** operate on the first and last week of school or other days **to be announced.** Please refer to monthly school calendar. When school is closed early for inclement weather, C.A.R.E.S. is cancelled.

CLOTHING

We do not require children to change into play clothes. However, if you prefer that your child get changed, you may send play clothes to school

SNACK TIME

A snack and a drink will be provided each day. Please notify school of any foods or drinks your child is not permitted to have.

STATEMENT FOR TAXES

Issued upon request by March 31st.

P.M. SCHEDULE

3:10 Roll Call The children will go to Room 14 to sign in for the day.

Outside to play, weather permitting.

Snack Time (Juice and cookies, pretzels, etc.) in the auditorium at a table.

Study and Homework for those permitted to do it. Quiet activity will be promoted.

Puzzles, games, legos, etc. will be welcomed to swell the supply.

6:00 Pick-up

Parents must come to Room 14 to sign out the child. The back door has a bell to signal the room. No one is permitted to leave/walk home on their own.

C.A.R.E.S. PROGRAM

Children Are **R**eceiving **E**xtended **S**ervices

St. Philip Neri School provides an extended day program for members of the school community from **P-K through eighth grade**. It is open in the morning and afternoon, until 6:00 P.M. It is closed when school is closed, and certain other dates that are posted on the school calendar

St. Philip's recognizes that parents are the primary care givers of the children and work to assist in this responsibility by providing a variety of experiences for our children who need extended care. Arts and crafts projects, games and recreation, and snack time are planned weekly. Teachers also **supervise** homework assignments. This is **not** a tutoring experience. The **teachers' monitor** but **parents are responsible** for checking and studying with the child. If you don't wish homework done at school, please note that on the registration forms.

EXPECTATIONS FOR BEHAVIOR

The children will be **expected to respect** the staff, each other, and the materials for their use in the Program Room. Any child who does not conform to the rules is liable for dismissal.